Created 2/22/2019
Amended by Library Board 10/27/2026

LIBRARY CARD POLICY

A valid Ida Public Library card in good standing is necessary to check out materials and to use interlibrary loan services. Public computers require a valid Ida Public Library card in good standing, Computer Use Only card, or a purchased Guest Pass valid for one day only.

Library cardholders with library cards in good standing have access to all of Ida Public Library's materials and services, including electronic materials and databases. The limitations on other library card types may be found below.

Any materials checked out using a library card are the responsibility of the cardholder until received by library staff inside the library. Patrons that return materials to outdoor return bins do so at their own risk.

Responsibility for the reading, listening, and viewing of library materials by patrons under age 18 years old rests with the parents or legal guardians.

A parent or legal guardian must provide permission for persons under 18 years old to obtain a library card along with parent/legal guardian current contact information and valid id. Permission is granted by signing the back of an issued library card.

Library staff will not disclose borrowing records to any persons not listed on the library card account. Library staff cannot provide library card numbers to patrons via telephone or email.

Signing your name to the back of any library card agrees to the statements listed above.

TRADITIONAL AND FAMILY LIBRARY CARDS

Resident Library Cards – Traditional Library Cards

Residents of the City of Belvidere, or those who own property in the City of Belvidere, pay taxes to Ida Public Library, and as such, may obtain traditional library cards at no additional cost by producing a valid photo identification listing their current address. If the applicant's valid photo identification does not list their current address, an official piece of mail dated within the past 30 days may accompany the valid photo identification. Traditional library cards expire every three years.

Non-Resident Library Cards – Family Library Cards

Boone County residents who live outside of incorporated Belvidere may purchase family library cards on an annual basis that provide the same services as a traditional library card. Family library cards are given to each member living in the household and expire every year.

Non-residents may purchase family library cards using the tax bill method. The tax bill method is as follows: the annual fee is .20% (.0020) of the net taxable value of the property of residence. A valid photo identification listing the applicant's current address is required to obtain a family library card. If the applicant's valid photo identification does not list their current address, an official piece of mail dated within the past 30 days may accompany the valid photo identification.

Non-resident renters are assessed 20% (.20) of the amount of their monthly rent. A rent receipt or cancelled rent check is required as proof of rent. A valid photo identification listing the applicant's current address is required to obtain a family library card. If the applicant's valid

photo identification does not list their current address, an official piece of mail dated within the past 30 days may accompany the valid photo identification.

***Public Act Amendment 102-0843 took effect on May 13, 2022. It expands the Cards for Kids Act by allowing public library boards to adopt regulations waiving nonresident fees for everyone under the age of 18, regardless of their financial ability to pay for a nonresident card. Ida Public Library exercised that option in 2022 so that all Boone County children under age 18 may receive a no fee library card subsequent to the resident juvenile requirements. These cards have the same privileges as traditional library cards.**

***Public Act Amendment 12-0843 also allows Boone County adults age 18 and over to obtain a no-fee digital resources card subsequent to the usual library card requirements. The digital card allows access to Hoopla, Libby, and our other digital resources.**

OTHER TYPES OF LIBRARY CARDS

Computer Use Only Cards

Computer Use Only cards are for patrons ineligible for a traditional library card and are for use of the public computers only.

Computer Use Only cards may be purchased on a 3 month basis for $7.00 or an annual basis for $25.00.

Organization Cards

Non-profit organizations in Boone County may receive a traditional library card.

A valid photo identification and proof of employment for the organization's responsible party must be present when signing up for an organization card. Organization cards expire every three years.

Teacher Library Cards

Teacher Library Cards are available to those working within Boone County and are good for one school year expiring each year on June 15th.

Teacher Library Cards can be used only to check out teaching materials in book format only. Materials for personal use may not be checked out using a Teacher Library Card.

Teacher Library Cards can be used to place holds for teaching materials from Ida Public Library only.

Tutor Library Cards

Tutor Library Cards are available to tutors working or volunteering within Boone County and expire every year.

Tutor Library Cards can be used only to check out teaching materials in book format only. Materials for personal use may not be checked out using a Tutor Library Card.

Tutor Library Cards can be used to place holds for teaching materials from Ida Public Library only.

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RECIPROCAL BORROWERS

Library cardholders residing outside of the Ida Public Library service area, but within another public library service area with reciprocal borrowing authorization in Illinois, may borrow materials from Ida Public Library with a valid library card in good standing from their home library.

Permission from the reciprocal borrower's home library is required.

Reciprocal Borrowers will have privileges similar to Ida Public Library card holders, though no holds or interlibrary loans will be allowed.