

## **Ida Public Library Board of Trustees**

### **Monthly Meeting**

Tuesday, May 27, 2025 at 6:00 pm

Ida Public Library

The April regular meeting of the Ida Public Library Board of Trustees was called to order by Board President Brenda Obilade at 6:00 pm. Trustees present were Paige Ansley, Daniel Arevalo, Brenda Obilade, Steve Pierce, and Jenny Tillema.

Not present: Maegen English, Derek Prado, Angie Williams

Also present was Library Director Mindy Long.

**Public Comment** – There was no public participation/comment.

**Correspondence** – Thank you card received from Jan's family.

#### **Approval of Minutes:**

A motion was made to approve the April meeting minutes, personnel committee, policy committee, expansion committee, and the emergency Board Meeting by Daniel Arevalo. Jenny Tilema seconded the motion. The motion passed unanimously.

#### **Unfinished Business:**

1. **Staff Leave Policy** – The policy committee presented the Family Leave Policy. Board discussed. Paige Ansley made a motion to approve the policy. Steve Pierce seconded the motion. The motion passed unanimously.
2. **Bookmobile Generator Update** – Being worked on currently.
3. **Bookmobile Shelter Review** – Reviewed that this is a reimbursement. The library will need to pay and submit receipts for reimbursement. Up to \$60K by June 2026.

#### **Committee Reports:**

1. **Finance (Daniel Arevalo, Chair):** Treasurer's Report and Reconciliation Statements were presented. Steve Pierce made a motion to approve the Treasurer's Report. Paige Ansley seconded the motion. A roll call vote was made and the motion passed unanimously.
2. **Policy Committee (Brenda Obilade, Chair):** See above #1 in unfinished business.
3. **Building & Grounds (Jenny Tillema, Chair):** Jenny did walk the Church property. Committee needs to schedule walk for the rest of the property.
4. **Nominating & Personnel (Paige Ansley, Chair):** Brenda and Paige will meet with Mindy on Thursday at 4pm to go over performance review.
5. **Expansion Committee (Angie Williams & Jenny Tillema, Co-chairs):** Will schedule meeting to review old expansion plans and discuss bookmobile shelter.
6. **Friends of the Library:** Secretary of State: returned entity paperwork for corrected signature.
7. **Librarian's Report (Mindy Long):**
  - a. Reviewed annual patron numbers, bookmobile numbers, etc. Statistics are trending up.

- b. Cleaning service is going very well
- c. Audit requires ethics training for all employees
- d. Multiple donations towards collections
- e. Heritage Days

Jenny Tillema motioned to approve the Librarian's Report. Steve Pierce seconded the motion. The motion passed unanimously.

**New Business:**

1. **New Mobile App** – Daniel Arevalo motioned to approve the 2-year contract for the new mobile app. Paige Ansley seconded the motion. The motion passed unanimously.
2. **Information on Library Foundation passed out.**
3. **Revised Budget** – Paige Ansley motioned to approve the new budget (line items adjusted to compensate for the investments that lost money). Steve Pierce seconded the motion. The motion passed unanimously.

**Next Board Meeting will be Tuesday, June 24, 2025 at 6pm.**

Steve Pierce motioned to adjourn the monthly meeting at 6:55 pm and Daniel Arevalo seconded the motion. The motion passed unanimously.