

Ida Public Library Board of Trustees

Monthly Meeting

Tuesday, April 22, 2025 at 6:00 pm

Ida Public Library

The April regular meeting of the Ida Public Library Board of Trustees was called to order by Board President Brenda Obilade at 6:20 pm. Trustees present were Paige Ansley, Daniel Arevalo, Maegen English, Wendy Frank, Brenda Obilade, Steve Pierce, Jenny Tillema and Angie Williams.

Not present: Derek Prado

Also present was Library Director Mindy Long.

Public Comment – There was no public participation/comment.

Correspondence – There was no correspondence to review.

Approval of Minutes:

A motion was made to approve the March meeting minutes and the April 10th Building & Grounds Committee by Steve Pierce. Angie Williams seconded the motion. The motion passed unanimously.

Unfinished Business:

1. **Staff Leave Policy** – reviewed other library/local government policies involving parental leave. Was decided that the Policy Committee should meet and bring recommendation to the next monthly board meeting.
2. **Bookmobile Generator Update** – Work will be completed the first two weeks of June.
3. **Bookmobile Shelter Review** – Reviewed quotes. Was decided that the Expansion Committee will meet and bring recommendations to the next monthly board meeting.

Committee Reports:

1. **Finance (Daniel Arevalo, Chair):** Treasurer's Report and Reconciliation Statements were presented. Paige Ansley made a motion to approve the Treasurer's Report. Angie Williams seconded the motion. A roll call vote was made and the motion passed unanimously.
2. **Policy Committee (Brenda Obilade, Chair):** No meetings, no report. Tentative meeting was scheduled for Wednesday, April 30th at 6pm to review the **Staff leave Policy**.
3. **Building & Grounds (Jenny Tillema, Chair):** Reviewed meeting notes. Jenny will walk the Church property on Monday the 28th at 2pm.
4. **Nominating & Personnel (Paige Ansley, Chair):** Meeting was held immediately prior to this board meeting. Findings will be presented in closed session.
5. **Expansion Committee (Angie Williams & Jenny Tillema, Co-chairs):** Did not meet; will schedule meeting to review old expansion plans.
6. **Friends of the Library:** nothing to report at this time
7. **Librarian's Report (Mindy Long):**

- a. Reviewed patron numbers, bookmobile numbers, etc. Statistics are trending up. (128 new patrons last month)
- b. Memorial Funds/Donations have been received for multiple patrons
- c. Reviewed Upcoming Programs

Steve Pierce motioned to approve the Librarian's Report. Maegen English seconded the motion. The motion passed unanimously.

New Business:

- 1. **IMLS and Per Capita Grand Funding** – Mindy shared that the Library Operating Expenses are not effective by changes to funding.
- 2. **2026 Balloon Mortgage Payment** – Email from Brandon at Midland was shared regarding balance, etc.
- 3. **Service Quotes Shared** – Options for Cleaning Service will be discussed in closed session.

A motion was made to move to Closed Session to discuss personnel, real estate, and service quotes by Steve Pierce. The motion was seconded by Daniel Arevalo. A roll call vote was unanimous.

A motion was made to move to Open Session for voting was made by Steve Pierce. The motion was seconded by Maegan English. A roll call vote was unanimous.

A motion was made to approve the cleaning contract with J&M by Paige Ansley. Steve Pierce seconded the motion. The roll call voting was six (6) ayes and one (1) nay. The motion passed.

A motion was made to approve the Library Director increase by Angie Williams. Jenny Tillema seconded the motion. The roll call voting was six (6) ayes and one (1) nay. The motion passed.

Next Board Meeting will be Tuesday, May 27, 2025 at 6pm.

Paige Ansley motioned to adjourn the monthly meeting at 7:30 pm and Steve Pierce seconded the motion. The motion passed unanimously.