

Ida Public Library Board of Trustees
Monthly Board Meeting
Tuesday, March 25, 2025 at 6pm
Ida Public Library

The March 2025 regular meeting of the Ida Public Library Board of Trustees was called to order by Board President Brenda Obilade at 6:00 pm. Trustees present were Paige Ansley, Daniel Arevalo, Wendy Frank, Brenda Obilade, Steve Pierce, Derek Prado, Jenny Tillema and Angie Williams.

Maegan English was not present.

Also present was Ida Public Library Director Mindy Long.

Public Comment – There was no public participation/comment.

Correspondence – There was no correspondence to present/review.

Approval of Minutes – A motion was made to approve the February 2025 Board Meeting minutes and the March 13th Finance Committee Meeting minutes by Steve Pierce. Daniel Arevalo seconded the motion. The motion passed unanimously.

Unfinished Business:

1. **Bookmobile** – Generator needs to be replaced. Quote received for \$16,897. Decision tabled for New Business.
2. **CD Update** – Revisit when time to renew; reviewed interest earned in last 6 months
3. **Racz Donation** – Books have been received and will be added to collection

Committee Reports:

1. **Finance (Daniel Arevalo, Chair):** Treasurer's Report and Statements were available for review. Steve Pierce made a motion to approve the Treasurer's Report. Paige Ansley seconded the motion. A roll call vote was made and the motion passed unanimously.
2. **Policy Committee (Brenda Obilade, Chair):** No updates.
3. **Building & Grounds (Jenny Tillema, Chair):** No updates. Annual Property Walk will be done in April.
4. **Nominating/Personnel (Paige Ansley, Chair):** Meeting was last week was cancelled due to scheduling. Next meeting will be immediately before the April Board Meeting (April 22nd at 5:30).
5. **Strategic Planning Committee (Brenda Obilade and Jenny Tillema, Co-Chairs):** As the Strategic Plan has been submitted and received Board approval, this committee is to be dissolved.
6. **Friends of the Library Liaison (Brenda Obilade, acting):** The Friends meet on the 3rd Wednesday of the month at 6pm. Upcoming meeting will be April 16. Brenda asked for volunteer(s) to attend this meeting and be able to report to Board.

7. Librarian's Report (Mindy Long, Director):

- a. Reviewed library stats (seeing a +100 patrons a month)
- b. Rockford Rivets Spring Reading Program
- c. New Summer Staff member added for Bookmobile
- d. Summer Reading/Partnerships reviewed
- e. \$3000 Grant received – will be used for display screens at check-outs for upcoming events at the Library

New Business:

- 1. **Staff Leave Policy** – Mindy recommended considering a “maternity leave policy.” We will request the City of Belvidere’s leave policy to see what can/should be considered.
- 2. **Revisit Bookmobile Generator** – **After some discussion, a motion was made to approve the transfer of funds from the Cash Operating Reserve to the Regular Checking Account to pay for the new Bookmobile Generator by Derek Prado. The motion was seconded by Steve Pierce. A roll call vote was taken and the motion passed unanimously.**
- 3. Board Members present completed their **Board Evaluation of Library Director** forms.
- 4. **Expansion Committee** needs to be created to replace the Strategic Planning Committee. Jenny Tillema and Angie Williams were selected as Co-Chairs for this committee.
- 5. Next Board Meeting will be Tuesday, April 22, 2025 at 6pm.

A motion was made to adjourn at 7:14 pm by Paige Ansley. The motion was seconded by Steve Pierce. The motion passed unanimously.