

Ida Public Library Board of Trustees

Monthly Meeting

Tuesday, February 25, 2025 at 6:00 pm

Ida Public Library

The February regular meeting of the Ida Public Library Board of Trustees was called to order by Board President Brenda Obilade at 6:00 pm. Trustees present were Paige Ansley, Brenda Obilade, Steve Pierce, Derek Prado, Jenny Tillema and Angie Williams.

Not present: Daniel Arevalo, Maegan English, Wendy Frank

Also present was Library Director Mindy Long.

Public Comment – There was no public participation/comment.

Correspondence – Mindy and Daniel signed the required paperwork for the Dave Vella grant money to be sent. The money will need to be spent by June 2026.

Approval of Minutes:

A motion was made to approve the January 2025 meeting minutes, the February 6th Building & Grounds Committee notes and the February 1st Strategic Planning Committee notes by Jenny Tillema. Angie Williams seconded the motion. The motion passed unanimously.

Unfinished Business:

1. **New Investment Policy** – capital reserve wording was removed and spelling/grammar corrections were made. Motion made to approve the new policy was made by Steve Pierce. Angie Williams seconded the motion. A roll call vote was made and the motion was passed unanimously.
2. **Expiring 2025 Board terms & process** – It was discovered that the Statute states that the Mayor will appoint Board Members. This year, the three seats with expiring terms are Brenda, Steve and Wendy. With the Mayoral Election going on, we will have to wait and see how the process will be handled moving forward. Terms expire on July 1st.

Committee Reports:

1. **Finance (Daniel Arevalo, Chair):** Treasurer's Report and Reconciliation Statements were presented. Steve Pierce made a motion to approve the Treasurer's Report. Derek Prado seconded the motion. A roll call vote was made and the motion passed unanimously.
2. **Policy Committee (Brenda Obilade, Chair):** No meetings, no report. There may be an Immigration Policy that would need to be created/presented. Mindy will keep us posted.
3. **Building & Grounds (Jenny Tillema):** Reviewed meeting notes. There will be no meeting in March. In April the Annual Property Walk will be completed.
4. **Nominating & Personnel (Paige Ansley):** Meeting will be scheduled in March to prepare for Director's Review; closed session at April Board Meeting to discuss.

5. **Strategic Planning (Brenda Obilade & Jenny Tillema):** Strategic Plan was presented for approval to Board. Paige Ansley made a motion to approve the plan. Angie Williams seconded. Motion passed unanimously.
6. **Friends of the Library (Brenda Obilade):** Mindy updated that there will be a Book Sale in April
7. **Librarian's Report (Mindy Long):**
 - a. Reviewed patron numbers, bookmobile numbers, etc. Statistics are trending up.
 - b. Hoopla will return to a monthly limit of 5 with no limit on charges
 - c. Quarterly Staff Meeting will be on Friday.
 - d. New happenings: k9 Demonstration, Rockford Rivets collaboration, Spicy Book Club

Paige Ansley motioned to approve the Librarian's Report. Jenny Tilema seconded the motion. The motion passed unanimously.

New Business:

1. The Strategic Planning Committee (now that the Plan has been completed) will be disbanded. An Expansion Committee will need to be created to begin the process of implementing the Strategic Plan.
2. Ancel Glink Immigration & Customers Enforcement Questions were distributed to Board Members to review.
3. **Next Board Meeting will be Tuesday, March 25, 2025 at 6pm.**

Derek Prado motioned to adjourn the monthly meeting at 6:50pm and Steve Pierce seconded the motion. The motion passed unanimously.