

Ida Public Library Board of Trustees

Monthly Meeting

Tuesday, October 22, 2024 at 6:00 pm

Ida Public Library

The August regular meeting of the Ida Public Library Board of Trustees was called to order by Board President Brenda Obilade at 5:59 pm. Trustees present were Paige Ansley, Daniel Arevalo, Maegan English, Wendy Frank, Brenda Obilade, Steve Pierce, Derek Prado, Jenny Tillema and Angie Williams.

Also present was Library Director Mindy Long.

Introduction – Maegan English introduction; board member introductions

Public Comment – There was no public participation/comment.

Correspondence – Mindy shared a letter from David Racz

Approval of Minutes:

A motion was made to approve the September minutes by Jenny Tillema. Derek Prado seconded the motion. The motion passed unanimously.

Unfinished Business:

1. Committee Assignments – Maegan English was assigned to Finance and Policy Committees. Other assignments were reviewed.
2. Insurance Renewal – Quotes were not submitted (recent claim on roof); insurance policy renewed
3. Vision Insurance for Employees – Employee-paid Premiums now available
4. Reminder that Non-Belvidere Residence Library Card fees will be discussed/voted on next month

Committee Reports:

1. **Finance (Daniel Arevalo, Chair):** Treasurer's Report and Reconciliation Statements were presented. Steve Pierce made a motion to approve the Treasurer's Report. Derek Prado seconded the motion. A roll call vote was made and the motion passed unanimously.
25/26 Budget Review: Derek Prado made a motion to approve the Budget. Paige Ansley seconded the motion. A roll call vote was made and the motion passed unanimously.
2. **Policy Committee (Brenda Obilade, Chair):** No meeting this month.
3. **Building & Grounds (Jenny Tillema):** No meeting this month. Next meeting November 19th at 6pm.
4. **Nominating & Personnel (Paige Ansley):** No report.
5. **Strategic Planning (Brenda Obilade & Jenny Tillema):** Community Feedback Survey live; 80+ respondents so far. Please share the link on social media.
6. **Friends of the Library (Brenda Obilade):** Book Sale – November 6th (Preview night); 7-9th for the public. December 15th Ice Hogs Night.
7. **Librarian's Report (Mindy Long):**

- a. 2023 Annual Report Presented
- b. Still waiting on various Building Repairs
- c. Boone County Community Foundation Grant received - \$1300 to go towards Early Literacy Kits/STEM
- d. Winter Programs Reviewed
- e. RAILS (Reaching Across Illinois Library System) Rapid Response Team – support events/anyone can submit to support

Daniel Arevalo motioned to approve the Librarian's Report. Jenny Tillema seconded the motion. The motion passed unanimously.

New Business:

1. **23/24 Final Audit and management letter** – Mindy reviewed with Board
2. **2025 Holiday Hours** – Jenny Tillema motioned to approve the 2025 Holidays. Paige Ansley seconded the motion. The motion passed unanimously.
3. **Money Transfer** – Paige Ansley made a motion to transfer \$20,000 of Net Income from the Main Checking Account to the Reserve Checking account for the Reserve Operating Budget. Angie Williams seconded the motion. A roll call vote was made and the motion passed unanimously.

At 7:16, Daniel Arevalo motioned to adjourn. Steve Pierce seconded the motion.

Next meeting: Tuesday, November 26, 2024 at 6pm.