

Ida Public Library
Board of Trustees Meeting
June 25, 2024 -6:00

The May regular meeting of the Ida Public Library Board of Trustees was called to order by Board President James Lee at 6:00 pm. Trustees present were James Lee, Steve Pierce, Brenda Obilade, Paige Ansley, Jenny Tillema, Angie Williams.

Trustees Absent- Daniel Arevalo, Derek Prado, and Wendy Frank

Also present were Library Director Mindy Long, Assistant Director Belena Garza.

Public Comment-

- There have been several positive comments about the Story Walk that we have permanently installed in the park. We had had a Rockford Public Librarian comment about how much she liked and appreciated that we put that up.
- We have also received a lot of positive comments about the Summer Kickoff program week and all the activities we had going on that week for the kids.

Correspondence-

- None

Approval of Minutes:

- Page motioned to make the correction of putting Steve as present in the minutes. The motion passed unanimously.
- Jenny motioned and Angie seconded to approve the minutes for the Building and Grounds, Nominating, and May Board meeting minutes. The motion passed unanimously.

Unfinished Business:

- Brenda motioned, and Steve seconded, tabled the board self-evaluation results until the next meeting. The motion passed unanimously.
- The board is looking to replace James Lee as board president.
- Brenda Obilade is interested in becoming board president and Angie Williams will replace Brenda as the Vice President.

Other Unfinished Business-

- None

Committee Reports:

Strategic Planning Committee: Brenda Obilade

- The Strategic Planning Committee met on Saturday, and they had two people attend the meeting.
- They want community input to develop a survey and ask library staff what the library needs.
- Their next meeting will be on July 20th at 1:30.

Building and Grounds: Jenny Tillema

- There is no update from Dave Vella regarding bookmobile.
- Andrew Racz's estate has requested a W9.
- We are getting quotes for the sink and drinking fountain from Barker Plumbing.
- We are waiting for quotes from Prestige for Gutters and will get a couple more quotes.
- The work on the State Street steps will happen the week of June 17.
- Pastor checked to see if we are going to move forward with the rent increase. It is going to still increase.
- We are looking into resurfacing the paint and bricks on the road.
- Ceiling fans needed at least 2 in the NF side of the building but preferably 4 to prevent the ceiling tiles from buckling again. Paul Tonkovic from PT Electric is making the library a quote.
- Vestibule will be painted but we are waiting until after summer
- Brett Whitaker will paint outside mural if we are able to keep mural steps from bubbling.

Personnel Committee-Brenda Obilade

- We are going to finish the evaluations.
- Paige motioned and Angie seconded to combine both the nominating and the Personnel Committee. The motion passed unanimously.

Finance: Daniel Arevalo

- The treasurer's report was sent to Daniel, and he said everything looked good.
- The audit is almost finished and will be done soon.
- Paige motioned and Angie seconded the motion to approve the Treasurer's Report. The motion passed unanimously with a roll call vote.
- The budget had to be revised due to extra income not expected.
- Revisions are noted on the budget.

Policy Committee: Daniel Arevalo

- None

Friends of the Library: Brenda Obilade

- Friends have asked that library staff not handle mail from the Friends, so things are not lost.
- Library staff will give all mail to Mindy and not go through the mail.
- They are going to pay for Bookpages, Heritage Quest, and they have put \$5000 in reserve fund.

Marketing Committee: Brenda Obilade

- None

Nominating Committee: Paige Ansley

- Paige, Angie, and Wendy discussed Wendy's onboarding.
- They have a new prospective member
- We sent the application to the mayor
- Will plan another meeting if he is approved by the mayor and will not need another.

Librarian's Report-Director Mindy Long

- The Touch a Truck program went well and had a lot of attendees.
- We have given out 750 Reading kits which is a record.
- We will be doing a finisher party by Hiking at Spencer Park.
- They will be coming tomorrow to work on the gutters.
- We cannot add new steps to the church, they are going to investigate getting a removable ramp.
- The paint is peeling and bubbling by the Children's entrance. That is going to be looked at.
- We are going to be signing a new lease for the church.
- The BB is out for repair because the AC is out.
- The middle air conditioner unit fixed in the Bookmobile.
- The BB will not be in the Heritage Day parade.
- We have a Clifford Costume that someone will wear when we are at the museum for Heritage Days.
- The Rockford Sexual Assault Council is going to offer a self-defense class.
- RVC is going to hold a citizenship class at the library. They will be held on August 19.
- We will not have any more summer volunteers besides those from the boy Scouts.
- We are also not going to be having any more Workforce employees for a while also. We are fully staffed.
- Brenda motioned and Steve seconded the motion to approve the librarian's report. The motion was approved unanimously.

New Business-

- Steve motioned and Paige seconded the motion to increase the limit of children's checkout to 30. The motion passed unanimously.
- The library is looking into getting a snake as a library pet. We already have someone to help build the enclosure.
- This is James' last meeting as board president. The next meeting will be Brenda's first meeting at the interim president.

Adjournment:

Paige motioned to adjourn the meeting Jenny seconded the motion to adjourn the meeting at 7:18pm.

Belena Garza

Assistant Director