

Ida Public Library
Board of Trustees Meeting
January 23, 2024, 6:00-7:00

The January regular meeting of the Ida Public Library Board of Trustees was called to order by President James Lee at 7:00pm. The trustees present were Daniel Arevalo, James Lee, Brenda Obilade, Paige Ansley, Jenny Tillema, Steve Pierce, Angie Williams, Wendy Frank.

Also present were Library Director Mindy Long, Assistant Director Belena Garza, Rebecca Mundell

Approval of Agenda-

Jenny motioned and Paige seconded to approve the agenda with the amended changes. Jenny Tillema is the Building and Grounds Chair and Paige is on the Building and Grounds Committee. The motion passed unanimously.

Public Comment-

No Comment

Correspondence-

No Correspondence

Approval of Minutes: Brenda motioned, and Angie seconded to approve Minutes for the November 2023 regular Board of Trustee meeting and the January Building and Grounds Meeting minutes were approved unanimously.

Unfinished Business:

None

Other Unfinished Business-

None

Committee Reports

Expansion Committee: Brenda Obilade

No Report

Building and Grounds: James Lee

- The rental property tenants would like to stay longer. We will put remodeling plans on hold.
- Bookmobile Status-Microwave needs to be replaced. The old one is overloading the electrical circuits.
- Ceiling Tiles Status-Awaiting tiles to come in.
- The Church Water-Leak fixed, and everything is working properly.
- State Street Doors-New Plates pulls are in. These are replicas of the 1912 plates and were paid for by donations. Spinello will install and put new locks on the doors.
- Thermostat in the children's department needs to be replaced. Miller will install it and it is not under warranty.
- Cage Guards will be installed over the thermostats and the April Aire controls to prevent patrons from damaging them.
- The new Toilet Paper Holder has been replaced.
- Jenny Tillema was appointed the Building and Grounds Chair by President James Lee.

Brenda motioned and Angie seconded to accept the Building and Grounds meeting report. The motion passed unanimously.

Personnel Committee-Brenda Obilade

No Report

Finance: Daniel Arevalo

- Nothing has really changed in the treasury report. There are no changes to the report.
- Paige motioned and Jenny seconded to accept the treasury report. The motion passed unanimously.

Policy Committee: Daniel Arevalo

No Report

Friends of the Library: Brenda Obilade

No Report

Marketing Committee:

No Report

Nominating Committee: James Lee

No Report

Librarian's Report-Director Mindy Long

- We have had a total of 9763 people visit the library in December
- The bookmobile had a total of 535 visitors in December
- We had 120 new patrons.
- We have had 681 ILL requests and 828 from other library requests.
- Mindy has been contacting David White to discuss practical options for the usage of the reserve account funds. We will be looking into putting money into a CD.
- Rebecca reported the Raymond James Account. We need to investigate putting money into investment accounts.
- The Bluey party has many people signed up to attend the program.
- There are 40 people who are signed up for the Valentine's Day Program
- We will be having a Swiftie Party there a lot of people signed up.
- We will be having a U of I Seed program. We will also be having a Baby Sock Hop and a No Bake Competition for teens.
- We will be having a virtual murder mystery that will go along with a baking theme.
- The friends are looking into having a New Car Fundraiser.
- We are having a Car Care Workshop.
- We will not be having Summer Reading Kick Off Party.
- We will be having a Reptile program.
- We are going to be partnering with the BCCD to create a recycling program.
- We purchased new Ozobots and we will be including them in our programming.
- Daniel motioned and Brenda seconded to approve the librarian's report. The motion passed unanimously.

Upcoming Note: None

New Business:

- Rebecca discussed how the current accounting firm we use has increased their fees from \$300 to \$375 per hour and now they can charge from \$8000-\$12000 a year for their work
- She looked at the services they offered and found those things can be done in-house. Rebecca and Krissy will take care of reconciliation, Betsy will handle deposits, Rebecca will keep the books. They will use Quick Books Software to do the bookkeeping.

- Rebecca and Mindy sent the agreement to Daniel and to the board to see if they felt this could be done in-house.
- Angie motioned and Daniel seconded to end the agreement with Morrissey for their services. It passed with a roll call vote and passed unanimously.
- **Other New Business:** None

Adjournment:

Daniel motioned to adjourn, and Brenda seconded the motion. The motion passed unanimously.

The next meeting will be next meeting February 27, 2024

Belena Garza

Assistant Director