

Building and Grounds Committee Meeting

NOTES

MAY 18, 2022

4:30 pm

1. Call to Order/Roll Call – Mindy, Dawn, Wendy, Jan, Jim and Donna

2. Public comment -

3. Approval of Minutes –

4. Old Business

a) Items in Progress

1. Elevator-Otis part completed- Smoke alarm, switches and electrical work should be completed this week or next

2. National Registry of Historic places-update – In Progress

3. New item concerning our vacant land. In Progress

4. Bookmobile Status Report. Repairs have been completed. Basic maintenance completed and stickers and plates purchased.

5. State Street Doors – Internal cameras installed.

b) On Hold – Not urgent

1. Madison Street stairs – Jeff Ernest working on design. Design has been completed. May want to engage Featherstone on the project. Grant work still in Progress.

2. Ramp suggestions – Completed necessary items

3. Fire drill

4. CPR training

5. Evacuation Plan

****3-4-5-** In progress

6. New Business

➤ Rain gutter adjustments and splash pads on Church. Will look into having gutters cleaned

➤ Sink hole in parking lot repaired. This is the second sink hole. We may want to explore to determine if there is an issue.

6. Next Meeting June 15, 2022 4:30 PM (suggested time)

7. Adjournment