

## Building and Grounds Committee Meeting

### NOTES

February 16, 2022 4:30 PM

1. **Call to Order/Roll Call –**
2. **Public comment -**
3. **Approval of Minutes - NA**
4. **Old Business**

a) **Items in Progress**

1. **Elevator- Waiting on Otis. Update**

The work will begin on February 28<sup>th</sup> and the elevator will be shut down for three weeks.

2. **National Registry of Historic places – Mindy is working on the Application. Update. Jeff Ernest is helping with the technical parts of the application. Update.**

Waiting on Jeff Ernest

3. **Rental Properties – Any concerns**

The risk of our insurance company has conducted an inspection of the church. Waiting for the report.

4. **Fire drill will be held at a future date – Fire Dept. will assist. Update**

Not yet – Belina Garza will be responsible for scheduling.

5. **CPR classes – we are on the waiting list. Update**

Not –yet – Belina Garza will be scheduling.

6. **Stretcher for evacuation has been ordered. Update**

It has been delivered.

7. **The Evacuation Plan will be given to the new Assistant Director to complete. Status Report**

Not yet – Belina Garza is working on the plan.

8. **New item concerning our vacant land. The empty lots are two different zones and no structures can be built there until it is rezoned. We cannot build anything on the 111 Hurlbut address at the present time due to zoning. Mindy is working on rezoning and seeking assistance from the State Plate Act. Status Report**

CES Engineering Company will check on the State Plate Act and get back to us.

9. **The Bookmobile Status Report on Repairs. New date for the Ribbon Cutting**

The Bookmobile is in the shop (Scott's RV) in Rockford. Minor repairs-should be completed in two weeks. Harder's Sign Company will do the Lettering. Ribbon Cutting will be scheduled when the repairs and Lettering are completed.

5. **On Hold – Not urgent**

a) **Madison Street Stairs** – No final decision. The Live and Learn Grant could possibly pay for one-half of the cost. Mindy has been talking with Jeff Ernest about the design

b) **State Street Doors**

c) **Ramp suggestions** – This may be tied in with the eventual construction on the Madison Street side

- d) Accessibility door switch needed repair again. Working- continue to monitor the situation.**
- e) Downstairs door bar also sticking. OK WD40 has helped. We should have a closing check list for the staff.**

**6. Next Meeting March 16, 2022 4:30 PM (Suggested time)**

**7. Meeting adjourned at 5:15 PM**