

Building and Grounds Committee Meeting

NOTES

MARCH 16, 2022

- 1. Call to Order/Roll Call** – Meeting started at 4:36 – Present Jim, Dawn, Jan and Mindy
- 2. Public comment** - None
- 3. Approval of Minutes** – NA
- 4. Old Business**
 - a) Items in Progress**
 - 1. Elevator-relays needed. Smoke/heat detectors needed. New video monitoring requirement – Electric Relays** Still in progress. Hopefully in a week.
 - 2. National Registry of Historic places-update** Not yet, Jeff Ernest's part is completed. We will receive Jeff's plans.
 - 3. Rental Properties-no update from insurance company** Not yet
 - 4. New item concerning our vacant land. Waiting for CES Engineering Company.** They will help. Mindy is sending them the lot drawings.
 - 5. Bookmobile Status Report.** Done - \$6,000 for heating and cooling. Lettering will be an additional \$1000.
 - 6. Bookmobile-ribbon cutting, March 19, 11 am to 1 pm**
 - 7. State Street Doors** Security cameras, locks and alarms are in progress. Security cameras April 11, 2022
 - b) On Hold – Not urgent**
 - 1. Madison Street stairs – Jeff Ernest working on** design. Design has been completed.
 - 2. Ramp suggestions – reviewed by city** No recommendation by the City – All is good.
 - 3. Accessibility door switch scheduled for repair**
 - 4. Downstairs door bar sticking. Monitoring for now.**
 - 5. Fire drill**
 - 6. CPR training**
 - 7. Evacuation Plan**
**5-6-7- In progress
 - 8. State Street doors** Security Cameras to be installed by April 11th.
- 5. New Business**
 - a) Backflow unit failed inspection. Repair scheduled** Done Monday \$2500
 - b) Security cameras-** See above
 - c) Need new video monitoring service for elevator** –See above
 - d) Area Service** will be doing the Lawn Care.
- 6. Next Meeting April 13, 2022 4:30 PM (suggested time)**
- 7. Adjournment**

