

# Ida Public Library Board of Trustees Meeting

January 25, 2022 at 7 pm

Zoom meeting:

<https://us06web.zoom.us/j/85066605477?pwd=MDBQQ2ZkdWVsVjMvWGh1eTBMWDQyUT09>

Meeting ID: 850 6660 5477

Meeting Passcode: 678388

## Agenda

Call to order: Sue Holmes

Roll Call: Daniel Arevalo, Dawn Brooks, Donna Donato, Jan Knutson, Wendy LaFauce, James Lee, Denise Leonard, Gayle Steltenpohl, Sue Holmes, Library Director Mindy Long.

I. Approval of Minutes

II. Public comment

The public is welcome to comment at this time of the meeting. The public can comment via Zoom or by phone. Those wishing to comment can also submit a message to the Director and she will present it to the library board. Please submit messages to Director Mindy Long, [mindyl@idapubliclibrary.org](mailto:mindyl@idapubliclibrary.org) or call 815-544-3838 before the Board meeting.

III. Correspondence

IV. Approval of Minutes

- 1) Building and Grounds
- 2) Expansion Committee
- 3) Policy Committee
- 4) Nov board minutes

V. Old Business

- 1) Madison St. Stairs-requesting Jeff Ernest create new plan
- 2) Priming stairs-paint purchased but too cold
- 3) Board sexual harassment training-one still needs completion

## VI. Committee Reports

### A. Building and Grounds – James Lee

- 1) Updates

### B. Expansion/Fundraising Committee – Dawn Brooks

- 1) Bricks R Us Fundraiser- can now order on our website-slow donations
- 2) We also have a donation page on our website with links
- 3) Bookmobile-book arriving; tech being set up; driver hired; ribbon cutting Feb 5, 11 am, on the road Feb 12; Boone County Deputy Sheriff Yunk okayed no permits needed to park anywhere in the county; same for city

### C. Personnel – Donna Donato

### D. Finance – Denise Leonard

- 1) Budget meeting Jan 26th
- 2) Final budget for 2022/2023 due to city March 16

### E. Policy Committee – Dawn Brooks

- 1) Collection Development Policy-needs board approval
- 2) Bookmobile Policy-needs board approval
- 3) Potential Covid Policy-Michael Phillips researching regulations

### F. Marketing Committee – Donna Donato

### G. Friends of the Library – Jan Knutson

### H. Nominating Committee – Donna Donato

### I. Librarian's report – Mindy Long

- 1) Staffing changes
- 2) Illinois Presents-needs IGA signed
- 3) Bookmobile Manual and scheduling in progress
- 4) Program Stats
- 5) Possible In Person?
- 6) Spring programming in progress-restructuring some programs

## VII. New Business

- 1) Non-resident fee method-continue with tax rate or change? Needs annual vote.
- 2) Rezoning of lots-see chart

## VIII. Next Meeting February 22, 2022 at 7 pm.

IX. Motion to Move to Closed Session to discuss letter from terminated employee.

X. Motion to Exit Closed Session.

XI. Adjournment