

Building and Grounds Committee Meeting

NOTES

January 19, 2022 4:30 PM

- 1. Call to Order/Roll Call – Jim, Dawn and Mindy**
- 2. Public comment - None**
- 3. Approval of Minutes - NA**
- 4. Old Business**
 - a) Items in Progress**
 - 1. Elevator- Waiting on Otis. We have a new certificate for a year.**
 - 2. Nystrom is shoveling the stairs and the ramp. The drive in part in front of the entrance on the Madison side is also supposed to be done.**

Need to snow blow the drop by area on Madison St.
 - 3. National Registry of Historic places – Mindy is working on the Application. Jeff Ernest is helping with the technical parts of the application.**
 - 4. Rental Properties Updates. No remaining repairs. Library flushing issue appears to be ok at the present time.**
 - 5. Fire drill will be held at a future date – Fire Dept. will assist.**
 - 6. Defibrillator training was completed.**
 - 7. CPR classes – we are on the waiting list.**
 - 8. Narcan training is completed.**
 - 9. Stretcher for evacuation has been ordered.**
 - 10. The Evacuation Plan will be given to the new Assistant Director to complete.**
 - 11. New thermostats from Pro-One provided at no cost have been installed.**
 - 12. New item concerning our vacant land. The empty lots are two different zones and no structures can be built there until it is rezoned. We cannot build anything on the 111 Hurlbut address at the present time due to zoning. Mindy is working on rezoning and seeking assistance from the State Plate Act.**
 - 13. The Bookmobile should probably fall into the jurisdiction of the Building and Grounds Committee. We have hired Tracey R as the Bookmobile specialist**
- 5. On Hold – Not urgent**
 - a) Madison Street Stairs**
 - b) State Street Doors**
 - c) Ramp suggestions**
 - d) Accessibility door switch needed repair again. Working- continue to monitor the situation.**
 - e) Downstairs door bar also sticking. OK WD40 has helped. We should have a closing check list for the staff.**
- 6. Next Meeting February 16, 2022 4:30 PM (Suggested time)**
- 7. Meeting adjourned at 5:13 PM**