

Ida Public Library

Bookmobile Policy

The Ida Public Library now has a mobile branch library, or “bookmobile”, that provides library service to institutions such as schools, childcare centers, and nursing homes, as well as public stops throughout Belvidere and Boone County.

- Any Belvidere or Boone County resident with a valid library card may use the bookmobile at a public stop.
- Boone County residents who do not have a library card, may obtain a library card on the bookmobile with proof of address and payment of the non-resident tax rate fee.
- Credit cards or checks may be accepted for non-resident library cards. The bookmobile will not carry cash on board.
- Required PPE must be worn while visiting the bookmobile.
- Library staff may limit the number of patrons inside the bookmobile for safety or health reasons.
- The bookmobile follows the library Circulation Policy but does not assess late fees. Patrons will be held liable for charges associated with lost or damaged items.
- A schedule for all public stops can be found on the library website at www.idapubliclibrary.org.
- Schedule availability, location, and anticipated use will all be considered when bookmobile stops are scheduled.
- Bookmobile stops may be added, removed, or rescheduled if library staff determines a need. Any patrons affected by schedule changes will be notified in advance.
- Library staff may designate some public stops as seasonal only. Seasonal stops that have high attendance may be considered for permanent addition to the bookmobile schedule.
- Public stops that have low or no attendance over a period of time may be cancelled.
- The bookmobile may limit the number of high-demand or limited-availability items that can be checked out by any one person. This includes, but is not limited to, holiday themes and new release DVDs.
- The bookmobile collection is a stand-alone collection, separate from the main library collection. Holds may not be placed from the main collection or the library’s shared consortium for pickup on the bookmobile. However, returns from any library may be made to the bookmobile and will be checked in when the bookmobile returns to the main location.
- Bookmobile service is not provided when the library is closed, during library holidays, or in weather related events. Service interruptions may not be re-scheduled. Library staff will change the due date(s) on any item(s) due when the bookmobile is out of service to the next scheduled service day.
- The bookmobile will not be used as a transportation service. While in motion, the bookmobile is limited to library staff only.
- Library staff may ask unruly or disruptive patrons to leave the bookmobile.

Adopted by the Ida Public Library Board of Trustees on January 25, 2022.

This policy will be reviewed by the Board of Trustees as needed.