

# Ida Public Library Board of Trustees Meeting

November 30, 2021 at 7 pm

Zoom meeting:

<https://us06web.zoom.us/j/85066605477?pwd=MDBQQ2ZkdWVsVjMvWGh1eTBMWDQyUT09>

Meeting ID: 850 6660 5477

Meeting Passcode: 678388

## Agenda

Call to order: Sue Holmes

Roll Call: Daniel Arevalo, Dawn Brooks, Donna Donato, Jan Knutson, Wendy LaFauce, James Lee, Denise Leonard, Gayle Steltenpohl, Sue Holmes, Library Director Mindy Long.

- I. Approval of Minutes
- II. Public comment

The public is welcome to comment at this time of the meeting. The public can comment via Zoom or by phone. Those wishing to comment can also submit a message to the Director and she will present it to the library board. Please submit messages to Director Mindy Long, [mindyl@idapubliclibrary.org](mailto:mindyl@idapubliclibrary.org) or call 815-544-3838 before the Board meeting.

III. Correspondence-Mindy received response to Gov Pritzker inquiry from Tiana McCall, the Northern Illinois Stateline Region Manager at the Illinois Department of Commerce and Economic Opportunity. She would like to set a meeting to discuss funding opportunities for a bookmobile, possibly a prototype electric bookmobile.

IV. Old Business-none

V. Committee Reports

A. Building and Grounds – James Lee –

1. Elevator update-server move complete, parts still on hold
2. Carpet mats-installed-drop ins were sent wrong size and are being returned
3. Bathrooms are painted and look great

B. Expansion/Fundraising Committee – Dawn Brooks -

1. Bricks R Us Fundraiser- roll out for Dec-we are allowed to do fundraisers. Recommended that we specify what the fundraising will be used for. Bookmobile?

2. Bookmobile-set possible inspection. Target is still for sale. Bids until Dec. 20

C. Personnel – Donna Donato –no report

D. Finance – Denise Leonard –

1. Budget vs. Actual

E. Policy Committee - Wendy LaFauce –no report

F. Marketing Committee – Donna Donato –

1. Ice rink sign is up. Working on a library card holder day with the park.

G. Friends of the Library – Jan Knutson –

1. Mindy met with Jill and Betty of Friends. They actually are considered a 501c3, but if they raise more than 50k they have to file complicated tax return. Right now, they only file a 990 postcard. They are also fine with us using the new Baker and Taylor book buyback program for our library weeds. Will start this immediately.

H. Nominating Committee –

1. Mindy received an inquiry about possible future library board from Sheryl Prather. No application submitted yet.

VI. Librarian’s report – Mindy Long

1. Winter program guide completed and on website

2. Hometown Christmas-doors painted by Belvidere North Swim Team, gifts and tree decoration Dec. 1 at 3 pm, light display up. Possible lighted wreaths or candles for front windows.

3. Will be parking “base” for Belvidere North caroling group on Thursday, Dec. 16.

4. Staff holiday party is Friday, Dec. 17 from 10 to 1 pm. Staff voted on a simple breakfast party with trivia and prizes instead of an outing or a dinner. Board is welcome to attend.

VII. New Business

1. Madison Street stair blueprint-may need new one

2. Priming over the mural on stairs.

3. Sexual harassment needs to be completed by board members before Dec. 31

VIII. Next meeting Jan 25, 2022 at 7 pm. Can we change to 7:30? Library has an author event at 6 that could run late.

## X. Adjournment