

Building and Grounds Committee Meeting

Agenda

November 17, 2021 4:30 PM

Zoom link:

<https://us06web.zoom.us/j/88994443387?pwd=TUh0dHR2NlAzMDdlaW1aYisvSEsvQT09>

Meeting ID: 889 9444 3387

Password: 384875

- 1. Call to Order/Roll Call – Jim Lee**
- 2. Public comment -**
- 3. Approval of Minutes**
- 4. Old Business**
 - a) Items in Progress**
 - 1. Elevator- Quotes- Server Move Electrical \$27,846 Elevator electrical \$24,851. Otis has been contacted, given the job and is ordering the parts. Completion date December 5, 2021? Further Updates?**
 - 2. Snow blowing and we want to include the area in front of the church. Need someone to shovel the stairs. Salt situation? Further Updates?**
 - 3. National Registry of Historic places – In process**
 - 4. Rental Properties Updates. Suggestion to use Mold Armor on upstairs bathroom-paint the porch area-Ed may be retiring next fall. Church- Needs new water heater-smoke alarms-fix toilet flushing problem. Have plumber check Library toilets – flushing issue**
 - 5. Fire alarm inspection completed.**
 - 6. Front bathroom was repainted after the purple event. Custodian now asking to repaint downstairs bathrooms a neutral color and paint the stall doors. We thought it would be a good idea to paint them. A light color was recommended. Status Report. Further Updates?**
 - 7. Fire drill will be held at a future date – Fire Dept. will assist. Also, will have a defibrillator Demo and CPR classes. Status? There is no date yet. There was a video on the defibrillator but we felt that on hands demonstrations would still be needed. CPR classes need to be scheduled and training on NarCan for opioid overdoses. Status Report.**
 - 8. Property Insurance has been renewed and upgraded**
- 5. On Hold – Not urgent**
 - a) Madison Street Stairs**
 - b) State Street Doors**
 - c) Ramp suggestions**
 - d) Accessibility door switch needed repair again. Working- continue to monitor the situation.**
 - e) Downstairs door bar also sticking. OK WD40 has helped. We should have a closing check list for the staff.**
- 6. Next Meeting January 19, 2022 4:30 PM (Suggested time)**