

Ida Public Library
Board of Trustees Meeting
August 24, 2021 - 7:00 pm
Zoom Meeting

The August regular meeting of the Ida Public Library Board of Trustees was called to order by Vice President Jan Knutson at 7:00 pm. Trustees present were Dawn Brooks, Jan Knutson, Gayle Steltenpohl, Donna Donato, Wendy LaFauce, James Lee, Daniel Arevalo, and Denise Leonard. Also present is Director, Mindy Long. Sue Homes is excused.

Approval of Minutes:

Regular Board Minutes: Denise Leonard moved and Wendy La Fauce seconded the motion to approve the minutes of the July 2021 Board Meeting. The motion carried unanimously.

Public Comment: none

Correspondence: none

Old Business:

- James Lee moves that a statutory competitive bidding exception applies to the Elevator Repair Project. Wendy LaFauce seconded. Roll call vote:
 - Dawn Brooks – aye
 - Jan Knutson – aye
 - Gayle Steltenpohl – aye
 - Donna Donato – aye
 - Wendy LaFauce – aye
 - James Lee – aye
 - Daniel Arevalo – aye
 - Denise Leonard – ayeMotion passes unanimously.

- James Lee moves that the Board of Trustees authorize the Build and Grounds Committee to review the quotes and award the elevator repair contract as quickly as possible. Donna Donato seconded. Roll call vote:
 - Dawn Brooks – aye
 - Jan Knutson – aye
 - Gayle Steltenpohl – aye
 - Donna Donato – aye
 - Wendy LaFauce – aye
 - James Lee – aye
 - Daniel Arevalo – aye
 - Denise Leonard – ayeMotion passes unanimously.

- Motion to approve the budget as amended. Daniel Arevalo moved and Dawn Brooks seconded. Motion passes unanimously.

- Motion to allow Cards for Kids (previously Distance Learner Cards) through August 2022. Wendy LaFauce moved and Denise Leonard seconded. Motion passes unanimously.
- Motion to allow homeschool students in the county to be included in the Cards for Kids program. Denise Leonard moved and James Lee seconded. Motion passes unanimously.
- Motion for E-Resources provision for free cards with adult usage. Wendy LaFauce moved and Donna Donato seconded. Motion passes unanimously.
- Motion to allow Teacher cards for those that live outside our county but teach/tutor within our county. May only use Ida Public Library services. Daniel Arevalo moved and James Lee seconded. Motion passes unanimously.
- Discussion on part time/full time classification.

Committee Reports

Building and Grounds: James Lee:

- Met on 8/18/21
- Please see public minutes from meeting

Expansion Committee: Dawn Brooks: no report.

Personnel: Donna Donato; no report

Finance: Denise Leonard;

- Daniel Arevalo joined the Finance committee
- Meeting Sept. 8, 6pm at the library

Policy: Wendy LaFauce; no report

Marketing: Donna Donato;

- Working at the Boone County Fair was great.

Friends of the Library: Jan Knutson;

- No Fall Book Sale this year.
- Mindy suggested maybe asking for donation vs having a sale price for books on the book cart in the library.

Nominating: Donna Donato; no report

Librarian's Report: Director, Mindy Long

- Fall program guide coming out
- Looking to hire a Preschool Programmer
- Dr. Cream author visit set for Sept. 16
- Working on updating the Employee Training Manual

Wendy LaFauce moved to approve the Librarian's Report as submitted. Wendy Daniel Arevalo seconded. The motion carries unanimously.

New Business:

- Update 5 year plan – it is now obsolete
- Notary service – leave it free or begin charging?
- Next meeting 9/28/21 at 7pm via Zoom

Adjournment: Motion to adjourn regular meeting by Denise Leonard, seconded by James Lee. Motion carried unanimously. Meeting adjourned at 9:33pm.

Respectfully submitted,

Dawn Brooks

Secretary

Ida Public Library Board of Trustees