

**Building and Grounds Committee Meeting
Meeting Agenda**

September 15, 2021 4:00 PM

Zoom meeting

Meeting ID: 873 0109 9457

Meeting Password: 127178

<https://us06web.zoom.us/j/87301099457?pwd=ZGY5WUREdzdROEJ2T3pHemxLcGZvdz09>

1. **Call to Order/Roll Call – Jim Lee. Present: Dawn Brooks, Sue Holmes, Library Director Mindy Long**
2. **Public comment**
3. **Approval of minutes**
4. **Old Business**
 - a) **Items in Progress**
 1. **Elevator- Discussion on KONE and OTIS Proposals.**
 2. **Madison Street (Front Stairs) – On hold at the present time**
 3. **State Street Side Doors – Project Update. We may be able to use the live and Learn Grant.**
 4. **RAMP Suggestions – Accessibility Sign needs to be adjusted. Progress Report. Develop time line for other suggestions. Project Update**
 5. **Landscaping – The New landscaping service has started as of 8/19/2021 Project Report.**
 6. **National Registry of Historic places – We are moving on to part 2.**
 7. **Rental Property mold situation. We are looking for someone to do this work.**
5. **New Business**
 - a) **Fire alarm inspection. Complete. 2 alarm bells not working. Gale Electrical to fix this week.**
 - b) **Elevator electrical work-Gale to review specs and advise.**
 - c) **Miller Engineering to advise on AC needs for elevator.**
 - d) **Accessibility door switch needed repair again. I Spinello advises cylinder needs replacing. Quote is pricey. We can limp by and see about adding this to our grant proposal.**
 - e) **Downstairs door bar also sticking. Price to replace around 4 grand. Works but staff will need to check.**
 - f) **Front bathroom was repainted after the purple event. Custodian now asking to repaint downstairs bathrooms a neutral color and paint the stall doors.**
 - g) **Update on snow removal-city plows lot, Ed snow blows from edge of church around to his house. We will need bonded, insured party to take care of front and side steps. Ed keeping an eye out now for sidewalk salt. May be difficult to obtain this winter with shipping problems.**
 - h) **Fire drill will be held at a future date – Fire Dept. will assist. Also will have a defibrillator Demo and CPR classes. Status?**
6. **Next Meeting October 13, 2021 4:00 PM (Suggested time)**