

Ida Public Library Board of Trustees Meeting

August 24, 2021 at 7 pm

Zoom meeting:

<https://us06web.zoom.us/j/89644995246?pwd=U21GdWFBS05RNkJINURra0YUbkZIUT09>

Meeting ID: 896 4499 5246

Meeting Passcode: 279756

Agenda

Call to order: Sue Holmes

Roll Call: Daniel Arevelo, Dawn Brooks, Donna Donato, Jan Knutson, Wendy LaFauce, James Lee, Denise Leonard, Gayle Steltenpohl, Sue Holmes, Library Director Mindy Long.

I. Approval of Minutes

II. Public comment - The public is welcome to comment at this time of the meeting. The public can comment via Zoom or by phone. Those wishing to comment can also submit a message to the Director and she will present it to the library board. Please submit messages to Director Mindy Long, mindyl@idapubliclibrary.org or call 815-544-3838 before the Board meeting.

III. Correspondence-none

IV. Old Business

- A. Elevator-need motion and vote to override the capital expenditure process and go ahead with elevator repair.
- B. Budget-one more amendment. Needs motion and vote.
- C. Amendments to the Administrative Rules for Non-Residents
 - 1. Cards for Kids-need motion and vote to extend Distance Learner cards through end of school year.
 - 2. Homeschooled students-need certification document created. Motion and vote?
 - 3. E-resources provision for free cards-Motion and vote.
 - 4. Teachers/tutors cards-Discussion on continuing to provide. May need motion and vote.
- D. Employee Handbook. Discussion on part time/full time classification portion of the handbook.

V. Committee Reports

A. Building and Grounds – James Lee –

1. New landscaper is Area Services.
2. Fire sprinkler inspection set for Sept 7.
3. Elevator repair-quotes in process from Kone, Otis, and Schumacher. Supplies/materials may experience delays of 8-12 weeks. Inspection 10/5.
4. National Registry progress

B. Expansion Committee – Dawn Brooks -

C. Personnel – Donna Donato –

D. Finance – Denise Leonard –

E. Policy Committee - Wendy LaFauce –

F. Marketing Committee – Donna Donato –

G. Friends of the Library – Jan Knutson –book sale on hold for fall.

H. Nominating Committee – Donna Donato-

VI. Librarian's report – Mindy Long

A. Programmer's report

B. Program guide for fall

C. Still looking for preschool programmer

D. Outreach and collaborations-

E. Dr. Cream author visit-set for Sept 16 and we will have autograph plates.

F. Working with Liz to update Employee Training Manual.

VII. New Business

A. Update 5-year plan?

B. Notary service-are we charging?

VIII. Next meeting Sept 28, 2021 at 7 pm.

X. Adjournment