

**Ida Public Library Board of Trustees
Personnel Committee Meeting
Thursday, July 15, 2021
2:00 pm**

Zoom Meeting

Meeting ID: 834 7107 2227

Password: 774416

<https://us06web.zoom.us/j/83471072227?pwd=d2xDKzZsNUp3cm1QVXBMWDZOZHJuQT09>

AGENDA

Call to order – Donna Donato Roll Call: Donna Donato, Sue Holmes, Jan Knutson, Gayle Steltenpohl,
Director Mindy Long

- I. Roll call and minutes

- II. Public comment - The public is welcome to comment at the time of the meeting via Zoom or by phone. Those wishing to comment can also submit a message to the Director and she will present it to the library board. Please submit messages to Library Director Mindy Long at mindyl@idapubliclibrary.org or call 815-544-3838 before the Board meeting

- III. Old Business
 - A. Employee Grievances at the Workplace-What to adopt or modify (Should employees be directed to the Personnel Committee or will any board member be acceptable?)
 - B. Drug/Alcohol policy in to reflect marijuana legalization
 - C. Review Conceal Carry Policy
 - D. Revise Employee Handbook

- IV. New Business
 - A. Equity, Diversion, Inclusion
 - B. Update on Director's RAILS meeting regarding EEOC and OSHA covid19 recommendations
 - C. Employee Training Manual Update

- V. Set next meeting date

- VI. Adjournment

