

**Ida Public Library**  
**Board of Trustees Meeting**  
**April 27 - 7 pm**  
**ZOOM Meeting**  
**Zoom Meeting Link - <https://us06web.zoom.us/j/85270442994>**

**AGENDA**

Call to order – Sue Holmes                      Roll Call: Dawn Brooks, Donna Donato, Lydia Gonzalez, Kim Hofh,  
Sue Holmes, Jan Knutson, Wendy LaFauce, James Lee, Denise  
Leonard

- I. Roll call and minutes
- II. Public comment - The public is welcome to comment at this time of the meeting. The public can comment via Zoom or by phone. Those wishing to comment can also submit a message to the Interim Director and she will present it to the library board. Please submit messages to Interim Director Jennifer Mullin [jenniferj@idapubliclibrary.org](mailto:jenniferj@idapubliclibrary.org) or call 815-544-3838 before the Board meeting.
- III. Correspondence
  - A. Downtown Façade Improvement Grant Program
  - B. Landmark Property Maintenance Program
- IV. Treasurer's report
- V. Committee Reports
  - A. Building and Grounds – James Lee –
    - 1. City of Belvidere Grant Opportunities
    - 2. National Register of Historic Places
  - B. Expansion Committee – Dawn Brooks -
  - C. Personnel – Donna Donato –
  - D. Finance – Kim Hofh –
  - E. Policy Committee - Wendy LaFauce –
    - 1. Motion to amend Policy Manual to reflect the corrected Thanksgiving Holiday hours.
    - 2. Motion to pay Full-Time employees who normally work Wednesday, Thursday, and Friday of Thanksgiving week their normal pay regardless of hours worked.
    - 3. Motion to purchase signage establishing the library as a gun-free zone.
  - F. Marketing Committee – Donna Donato –
  - G. Friends of the Library – Jan Knutson –
  - H. Nominating Committee – Kim Hofh –
  - I. Librarian's report – Jennifer Mullin –
    - 1. Resuming fine collection
    - 2. Distance learner cards
    - 3. Cards for Kids Program
- VI. New Business
  - A. Motion to approve Jennifer Mullin Authorized Business Officer for credit card account
  - B. Board performance written evaluation
  - C. Board year calendar of agenda items
  - D. Review of financial signers
  - E. End of fiscal year
  - F. May Items:
    - 1. Fiscal year begins
    - 2. Conflict of interest statements reviewed and signed
    - 3. Confidentiality agreements signed
    - 4. Director's and officers' errors and omission insurance review
    - 5. Outside library walkaround

VII: Adjournment