

**Ida Public Library  
Board of Trustees Meeting  
March 23, 2021 - 7 pm  
ZOOM Meeting**

**Zoom Meeting - <https://zoom.us/j/96294586989>**

**AGENDA**

- Call to order – Sue Holmes                      Roll Call: Dawn Brooks, Donna Donato, Lydia Gonzalez, Kim Hohf, Sue Holmes, Jan Knutson, Wendy LaFauce, James Lee, Denise Leonard
- I. Roll call and minutes
  - II. Public comment - The public is welcome to comment at this time of the meeting. The public can comment via Zoom or by phone. Those wishing to comment can also submit a message to the Interim Director and she will present it to the library board. Please submit messages to Interim Director Jennifer Mullin [jenniferj@idapubliclibrary.org](mailto:jenniferj@idapubliclibrary.org) or call 815-544-3838 before the Board meeting.
  - III. Correspondence
  - IV. Treasurer's report
  - V. Committee Reports
    - A. Building and grounds – James Lee –
      - a. RAMP accessibility walkthrough
      - b. Request to apply for National Register of Historic Places
    - B. Expansion Committee – Dawn Brooks -
    - C. Personnel – Donna Donato –
      - a. Director vacancy
      - b. Spanish Services Associate position
    - D. Finance – Kim Hohf –
      - a. Update signatories for Blackhawk Bank accounts
    - E. Policy Committee- Wendy LaFauce –
      - a. Adding Thanksgiving Day and the day after Thanksgiving to list of paid employee holidays
      - b. Reschedule 3/16 Policy Committee Meeting
    - F. Marketing Committee – Donna Donato –
    - G. Friends of the Library – Jan Knutson –
    - H. Nominating Committee – Kim Hohf –
      - a. Approve Denise Leonard as Treasurer
    - I. Librarian's report – Jennifer Mullin –
  - VI. New Business
    - A. Prepare a list of all major capital expenditures included in annual budget
    - B. Review Non-Resident Method
    - C. Investment Plan, Financial Reports and Audit Review – Banks
    - D. Approved Closed Session Minutes: October – March
    - E. April Items:
      - a. Board performance written evaluation
      - b. Board year calendar of agenda items
      - c. Review of financial signers
      - d. End of fiscal year
  - VII: Adjournment