

Ida Public Library
Board of Trustees Meeting
October 27, 2020 - 7:00 pm
Zoom Meeting

The October regular meeting of the Ida Public Library Board of Trustees was called to order by President Sue Holmes at 7:11 pm. Trustees present via Zoom were Dawn Brooks, Kim Hohf, Sue Holmes, Jan Knutson, Wendy LaFauce, James Lee and Denise Leonard. Donna Donato and Lydia Gonzalez are excused. Also present were Library Director, Lou Carlile, Head of Patron Services, Jennifer Mullin, Michael Phillips and Dan and Teri Snow.

Approval of Minutes of Regular Board Meeting: Denise Leonard moved and Wendy LaFauce seconded the motion to approve the minutes of the September 22, 2020 Regular Board Meeting. The motion carried unanimously.

Approval of Minutes of Finance Committee Meeting: Jan Knutson moved and Denise Leonard seconded the motion to approve the minutes of the October 5, 2020 Finance Committee Meeting. The motion carried unanimously.

Public Comment: none

Correspondence: Director Lou Carlile was invited to speak at a Rotary Luncheon.

Treasurer's Report:

- 10030 Sullivan (Midland) closed – this line should be removed
- 10016 Blackburn Trust – need clarification
- 10017 Edison International Stocks – need clarification

Jim Lee moved to approve the Treasurer's Report pending clarification, Wendy LaFauce seconded the motion. The motion carried unanimously.

Committee Reports

Building and Grounds: James Lee, no report.

Expansion Committee: Dawn Brooks: no report.

Personnel: Donna Donato: No report.

Finance: Kim Hohf:

- Committee met Oct. 5
- Denise and Lou worked on mortgage rates – see Librarian's report
- Items from Audit and Director's increase moving to Personnel Committee
- Church property remains tax exempt, rental property will have property tax applied.

Policy: Wendy LaFauce: no report.

Marketing: Donna Donato: no report

Friends of the Library: Jan Knutson: There is a little bit of money left. The Friends have not been meeting but the Library can make requests on what money is there.

Nominating: Kim Hohf. no report. Jim Lee joins the committee.

Librarian's Report: Library Director, Lou Carlile presented the Librarian's report:

- Discussed final report from the audit.
- Mortgage rates have been lowered.
- Stairs update – Architect is still working on the plans.

Denise Leonard moved and Wendy LaFauce seconded the motion to approve the Librarian's Report. The motion carried unanimously.

New Business:

Guest speaker Michael Phillips came to speak about using his service for possible legal matters. Michael Phillips has 40 years' experience practicing law in Illinois and Indiana and currently represents Freeport Library.

- If the library decided to transition from a municipal library to a district library he would be able to help with that.
- When expansion occurs, he would be able to advise. Michael has worked on other projects and has experience with reviewing contracts.
- Michael is also comfortable handling any issues that may arise from the rental properties owned by the Library.

Satisfaction Survey was reviewed. Survey will be brought back to the board for review after it is updated and the intent is to send out to the public after the holidays.

Review of Financial Signers – Current signers are Board Members Sue Holmes, Jan Knutson, Kim Hofh and Director Lou Carlisle.

Orientation meeting is scheduled for Saturday November 7, 2020 at 9:00 am via Zoom.

Adjournment: Motion to adjourn regular meeting by Wendy LaFauce, seconded by Denise Leonard. Motion carried unanimously. Meeting adjourned at 9:01 pm.

Respectfully submitted,

Dawn Brooks

Secretary

Ida Public Library Board of Trustees