

Minutes of the Personnel Committee Meeting
of the Board of Library Trustees of the Ida Public Library
Held on November 7, 2019 in the Board Meeting Room in the Ida Public Library

Committee Chair Donna Donato called the Committee Meeting to order at 1:10 P.M. A Roll call was taken with Donna Donato and Jan Knutson answering present. No Committee Members were absent and no Committee members attended by electronic means. Board President Renee Keeney attended as an *Ex-Officio*. Chair Donato declared that a quorum was present for the conducting of Committee business. Also attending was Library employee Angela Bennett.

Chair Donato asked for public comment, but none was presented.

The Committee then discussed the establishment of the process to select a replacement for the position of Library Director at the Ida Public Library. The Committee reviewed the six Library Director replacement resumes that were presented to the Personnel Committee. By consensus, Chair Donato, Jan Knutson and Board President Renee Keeney agreed that of the six resumes, the Committee has selected four Candidates to go onto the next level of a in-person/Phone/Video conference call. Board President Renee Keeney has agreed to contact the selected applicants to schedule appointments for the calls. By consensus, the committee decided that two of the key points in the selection process will be the candidate's ability to relocate to the Belvidere geographical area, if needed, and the applicant's employment history. A final selection of the new Library Director is tentatively scheduled for the December meeting of the Board of Library Trustees.

Board President Renee Keeney moved to adjourn this Meeting. Chair Donato seconded this Motion. There was no discussion on the Motion and a voice vote was held on said Motion. Chair Donato declared the Motion as passed and the Meeting was adjourned at 11:25 PM.

Donna Donato, Chair and
Committee Secretary *Pro Tempore*

The Committee voted to approve these Minutes on _____, 2019.