

Ida Public Library

Board of Trustees Meeting

Tuesday, September 22, 2015

Board Meeting Room

The Ida Public Library Board of Trustees met in the Board Room on Tuesday, September 22, 2015. The meeting was called to order by President Annette Gustafson at 7 pm. Trustees present were: Paul Arco, Annette Gustafson, Kim Hohf, Sue Holmes, Jan Knutson, and Josie Riley. Vickie Cantrell, Paul Grover, and Lisa Volkman were excused. Also present were Library Director Debbie Bloom, Assistant Director Heaether Venetucci-Johnson, and our financial team from Alpine Bank Trust: Ron Glenn, Michelle Griepentrog, and Betsy Pierson.

Secretary's Report: Motion was made by Jan Knutson and seconded by Kim Hohf to approve the minutes. Motion carried.

Correspondence: None.

Annual visit from the Alpine Trust to discuss our Trust accounts.

Treasurer's Report: Sue Holmes moved and Paul Arco seconded the motion to approve the Treasurer's Report. Motion carried.

Committee Reports

- **Building and Grounds:**
 - 111 W. Hurlbut-All is well.
 - 117 W. Hurlbut-The Historic Preservation Commission must approve our intent to demolish the house at 117 W. Hurlbut. Heaether attended the meeting of the HPC to answer questions. We have not officially petitioned to demolish, so there has been no decision. If they approve, they suggest to salvage as much of the house as possible. We concur. Debbie will work with Paul Ollman and our attorney to fill out the paperwork for the October meeting of the HPC.
- **Personnel:** Debbie and Heaether are completing staff evaluations. Josie will take the lead on Debbie's evaluation. Debbie is looking for a replacement to work in the Children's department.
- **Finance:** Debbie reported that the Per Capita Grant may be a casualty of the state budget mess. We haven't received the money and there is no information about whether we will. Debbie doubts that we will not get it.
- **Policy:** Policy committee will review the Policy Manual update and the Volunteer Policy. Phil Lenzini, Illinois' expert attorney for Library matters will be contacted to clarify issuing of non-resident cards.
- **Technology:** Due to the remodel at the North Suburban Library, our circulation system will be off-line for a couple of days, August 31 and September 1. The outage was shorter than expected. There will probably be more outages as North Suburban continues to undergo remodeling. There were a couple of questions regarding redundant servers. Debbie will investigate and report to the Board.
- **Friends of the Library:** Annette reported that the Autumn Book Sale would begin On Tuesday, Sept 29th. In addition, Debbie requested \$10,000 from the Friends, which was approved. As always, we are greatly indebted to the Friends for their generous support.
- **Nominating:** No report.

- **RAILS:** No report.

- **Librarian's Report:** Library Director Debbie Bloom reported that the Titanic program was very successful and that Angela is working hard on the "1000 books before Kindergarten" program. Sue Holmes moved and Paul Arco seconded the motion to approve the Librarian's report. Motion carried.

- **New Business:**
 - Discussion of the future of our properties.
 - Follow up discussion of patrons needing Library Card for checkout.
 - Follow up regarding non-resident card fee.

Josie Riley moved and Paul Arco seconded the motion to adjourn. Motion carried. Meeting adjourned at 8:30 pm. Motion carried.

Respectfully submitted,

Susan W. Holmes

Secretary

