

Ida Public Library

Board of Trustees Meeting

Tuesday, July 28, 2015

Blackburn Board Room

The Ida Public Library Board of Trustees met in the Blackburn Board Room on Tuesday, July 28, 2015. The meeting was called to order by President Annette Gustafson at 7 pm. Trustees present were: Annette Gustafson, Kim Hohf, Jan Knutson, Lisa Volkman, Josie Riley and Vickie Cantrell. Trustees Paul Grover, Paul Arco and Sue Holmes were excused. Also present were Library Director Debbie Bloom, Assistant Director Heaether Venetucci-Johnson and several community members.

Secretary's Report: Motion was made by Jan Knutson, seconded by Josie Riley to approve the minutes. Motion carried.

Correspondence: None.

Treasurer's Report: Josie Riley moved, Vickie Cantrell seconded the motion to approve the Treasurer's Report. Motion carried.

Committee Reports: Building and Grounds:

111 W. Hurlbut – All is well.

Church: Calvary Baptist has renewed the lease for 1 year.

Personnel: Debbie and Heaether are working on yearly employee reviews.

Finance: Auditors report has been received. All is well.

Nonresident fees were discussed. Debbie presented information to the Board in regards to using a flat rate fee for nonresident cards. Discussion was held on which calculation method would be most fair to the community. It was also suggested that the Library reach out to the Friends of the Library to provide scholarships to help defray the cost to nonresidents and/or city renters.

Policy Committee: Heaether is working to update the staff policy manual.

Technology Committee: Debbie reported that our server would be down for a couple of days due to construction at North Suburban Library.

Friends of the Library: Will be meeting in September. Book sorts are ongoing.

Nominating Committee: None

Rails Report: None

Librarian's Report: Debbie called attention to the usage numbers for Overdrive and Hoopla. Lisa Volkman moved, Kim Hohf seconded to approve the Librarian's Report. Motion carried.

New Business: Debbie provided the Board with figures on the rental incomes and expenses of the properties. Alan Sisson from the Belvidere Bank had done a walkthrough of 117 W. Hurlbut with Bob Cantrell. Alan was in agreement that the property should be taken down. Debbie will contact the same company we worked with previously for a cost estimate.

Debbie is recommending to the Policy Committee that the current fines for DVDS be lowered to 50 cents from the current \$1.00, and increase children's book fines to 10 cents, up from the current 5 cents per day. She also pointed out that current policy allows children age 12 to hold adult library cards, but are not allowed to check out movies until age 16.

Josie Riley moved, Lisa Volkman seconded the motion to adjourn. Motion carried. Meeting adjourned at 8:18 pm.

Respectfully submitted,

Vickie Cantrell – Acting Secretary