

Ida Public Library

Board of Trustees Meeting

Tuesday, August 25, 2015

Sullivan Meeting Room

The Ida Public Library Board of Trustees met in the Board room on Tuesday, August 25, 2015. The meeting was called to order by President Annette Gustafson at 7 pm. Trustees present were: Paul Grover, Annette Gustafson, Kim Hohf, Sue Holmes, Jan Knutson, Josie Riley and Lisa Volkman. Paul Arco and Vickie Cantrell were excused. Also present were Library Director Debbie Bloom, Assistant Director Heaether Venetucci-Johnson, and community members Dan and Teri Snow.

Secretary's Report: Motion was made by Sue Holmes and seconded by Josie Riley to approve the minutes. Motion carried.

Correspondence: None.

Treasurer's Report: Jan Knutson moved and Paul Grover seconded the motion to approve the Treasurer's Report. Motion carried.

Committee Reports

- **Building and Grounds:**
 - 111 W. Hurlbut-All is well.
 - 117 W. Hurlbut-Debbie gave us a copy of the proposal from Northern Illinois Service Co to demolish the house at 117 W. Hurlbut. It has been determined that the house is unfit for habitation and that the cost of repairs to make the house habitable is restrictive. Josie Riley moved and Paul Grover seconded the motion to accept the bid from Northern Illinois Service Co. to demolish the house. Motion carried. Lisa Volkman moved and Sue Holmes seconded the motion to authorize Debbie to approve asbestos abatement up to \$5000. Motion carried.
- **Personnel:** Debbie and Heaether are completing staff evaluations. They should be done by the September meeting. Personnel committee needs to complete an evaluation on Debbie. Josie Riley will take the lead for the Personnel committee. Debbie's evaluation should also be finished by September.
- **Finance:** Debbie reported that the Per Capita Grant may be a casualty of the state budget mess. We haven't received the money and there is no information about whether we will.
- **Policy:** Debbie recommended the following policy changes:
 - Children will be issued adult cards when they turn 16.
 - DVD overdue fines will be reduced to \$0.50 per day.
 - Children's overdue book fines will be increased to \$ 0.10 per day.
 - Children's card checkout limit will be increased to 20 items.Jan Knutson moved and Lisa Volkman seconded the motion to approve the policy changes. Motion carried.

- **Technology:** Due to the remodel at the North Suburban Library, our circulation system will be off-line for a couple of days, August 31 and September 1. The staff is prepared and patrons have been informed.
- **Friends of the Library:** Annette reported that the Autumn Book Sale will be held at the end of September.
- **Nominating:** No report.
- **RAILS:** No report.
- **Librarian's Report:** Library Director Debbie Bloom reported that the summer reading program was very successful and that we have some wonderful programming coming up this fall. Sue Holmes moved and Lisa Volkman seconded the motion to approve the Librarian's report. Motion carried.
- **New Business:**
 - Debbie reported that we have a policy that indicates that a patron is only allowed to check out without his/her library card, but with alternative ID, once in a lifetime. Debbie and Heather would like to have the opportunity to make exceptions to this rule occasionally. Lisa Volkman moved and Sue Holmes seconded the motion that photo ID be adequate for check out at any time. Motion was tabled.
 - Debbie explained that our average non-resident card purchase price is \$60.63. If we charged a flat fee, rather than using the tax bill method, we would charge \$78. We must decide by April of 2016.

Sue Holmes moved and Lisa Volkman seconded the motion to adjourn. Motion carried. Meeting adjourned at 8:20 pm. Motion carried.

Respectfully submitted,

Susan W. Holmes

Secretary