

**Ida Public Library
Board of Trustees Meeting
December 16, 2014
Sullivan Meeting Room**

The Ida Public Library Board of Trustees met in the Sullivan Meeting Room on Tuesday, December 16, 2014. Trustees present were: Vickie Cantrell, Annette Gustafson, Sue Holmes, Jan Knutson, Josie Riley, and Lisa Volkman. Trustees Paul Arco and Paul Grover were excused. Also present were Library Director Debbie Bloom and Assistant Director Emily Klonicki. Community members Dan and Terri Snow were also in attendance. President Annette Gustafson called the meeting to order at 7:00 pm.

Secretary's Report: Motion was made by Josie Riley and seconded by Lisa Volkman to approve the November minutes. Motion carried.

Correspondence: None

Treasurer's Report: Josie Riley moved and Jan Knutson seconded the motion to approve the Treasurer's Report for November. Motion carried.

Committee Reports:

A. *Building and Grounds:*

117 W. Hurlbut: Court date on January 15, 9 am regarding the eviction. There is a leak outside somewhere, but the tenant has not allowed Bob Cantrell to come into the house to repair the leak. It was suggested to contact the City to have them shut the water off for Bob to repair the leak.

109-111 W. Hurlbut: Bathroom is finished and the new refrigerator has been delivered. The house is ready to rent. Sue Holmes moved and Lisa Volkman seconded the motion to set the rent at \$850 per month. Motion carried.

B. *Personnel:* Karen Koehn is still on leave. Pam May is also on leave due to a car accident. She hopes to be back by the first of the year.

C. *Finance:* Jan Knutson moved to approve the 2015 – 2016 Budget. Vickie Cantrell seconded the motion. Motion carried.

D. *Policy:* - Discussion regarding the Collection Development Policy which also includes the procedure that we will follow regarding challenged materials. Lisa Volkman moved and Sue Holmes seconded the motion to approve the policy. Motion carried.

E. *Technology:* New phone system has been installed and is working very well.

F. *Friends of the Library:* Annette discussed the Friends Christmas party which was held on December 11. The Belvidere High School Choraliers performed and were very well

received.

Debbie requested about \$2500 worth of media display shelving and shelving for behind the Circulation Desk. The Friends approved the request. Also, the Sullivan meeting room has received a new coat of paint thanks to the generosity of the Friends. As always, the Board is very appreciative of the Friends magnanimity.

G. Nominating Committee: We have had four individuals express an interest in serving on the Library Board. Committee Chair Sue Holmes will contact each individual by phone and set up a meeting with each after the first of the year. Sue and Annette will meet to make a recommendation to the Mayor as soon as possible in 2015.

RAILS Report: Debbie is currently serving on two committees: one is a committee to determine Membership Standards by which Member Libraries must abide. The other is a Consortia Committee to investigate the circulation system within the Consortium.

New Business: None.

Librarian's Report: Debbie reported that the Library has been very busy, as usual. Vickie moved and Josie Riley seconded the motion to approve the Librarian's report. Motion carried.

Adjournment: Lisa Volkman moved and Vickie Cantrell seconded the motion to adjourn. Motion carried. Meeting adjourned at 7:52 pm.

Respectfully submitted,

Susan W. Holmes
Secretary